



Urban League
of Portland

18th Annual Career Connections Job Fair Vendor Information

Thank you for your interest in the 18th Annual Career Connections Fair! Our event will take place on Wednesday, May 12th, 2010, at PGE's World Trade Center located at 121 SW SALMON ST, Portland, OR 97204, from 10:00 am to 2:00 p.m.

Benefits of the 2010 Career Connection Job Fair:

- Last year, **over 1,500 job seekers** attended the Career Connections Job Fair and we expect even more this year – this is an unparalleled opportunity to connect with job seekers in Portland.
- After the career fair, vendors will have access to a resume database with hundreds of resumes in a searchable format.
- The Career Connections Job Fair wonderful branding and exposure opportunity and a way to meet highly qualified diverse candidates for your company.

Registration Information:

- Advance registration is required for all vendors. Simply submit a completed registration form with booth and payment information.
- Early Bird Registration must be received by Monday, March 15th, 2010
 - Early Bird registration is \$600.00 for small businesses and small non-profits (less than 20 staff members)
 - Early Bird registration is \$800.00 for large businesses, civic groups and large non-profits (20 or more staff members).
- Standard Registration must be received by Friday, April 30th, 2010
 - Standard registration is \$900 for large businesses
 - Standard registration is \$700 for small businesses and nonprofits.

Each booth includes one 4' skirted table, two chairs, one wastebasket, and one 7" by 44" exhibitor sign with company name, continental breakfast and a catered lunch

Once registered and paid in full, Vendors will receive a logistics packet with details on the event including.

- Parking details
- Lunch Orders
- Timeline for the day
- Speaker and presentation schedule
- Site assignment

Thank you so much for joining us at the Career Connections Job Fair! We appreciate your commitment to the Urban League of Portland.

Please contact Eli Liliedahl-Allen at 503-280-2611 or email eli@ulpdx.org with questions or for information on volunteering.